

# A G E N D A

## Audit Committee

Date: **Friday, 30th June, 2006**

---

Time: **10.00 a.m.**

---

Place: **The Council Chamber,  
Brockington, 35 Hafod Road,  
Hereford.**

---

Notes: Please note the **time, date** and **venue** of the meeting.

*For any further information please contact:*

*Mrs. Sally Cole, Committee Manager  
(Corporate)*

***Email: [scole@herefordshire.gov.uk](mailto:scole@herefordshire.gov.uk) Tel:  
01432 260249***

---

**County of Herefordshire  
District Council**



# AGENDA

## for the Meeting of the Audit Committee

To: Councillor A.C.R. Chappell (Chairman)

Councillors Mrs. P.A. Andrews, H. Bramer, T.M. James, R.I. Matthews,  
R.J. Phillips, and Mrs. S.J. Robertson.

In Attendance: Mr T Tobin (Audit Commission) and Councillor R.M. Wilson

	Pages
<b>1. APOLOGIES FOR ABSENCE</b>	
To receive apologies for absence.	
<b>2. NAMED SUBSTITUTES (IF ANY)</b>	
To receive any details of Members nominated to attend the meeting in place of a Member of the Committee.	
<b>3. DECLARATIONS OF INTEREST</b>	
To receive any declarations of interest by Members in respect of items on the Agenda.	
<b>4. MINUTES</b>	1 - 6
To approve and sign the minutes of the meeting held on 7th April, 2006.	
<b>5. AUDIT COMMISSION AUDIT AND INSPECTION PLAN 2006-07</b>	7 - 32
To note the Audit Commission's Audit and Inspection Plan for 2006-07.	
<b>6. FOLLOW UP OF AUDIT COMMISSION RECOMMENDATIONS</b>	33 - 46
To inform Members on the current position in relation to follow up action on past Audit Commission report recommendations.	
<b>7. AUDIT COMMISSION REPORT - POOLED BUDGETS</b>	47 - 80
To note the Audit Commission's report on Pooled Budgets.	
<b>8. AUDIT COMMISSION REPORT - REVIEW OF THE E-GOVERNMENT PROGRAMME</b>	81 - 124
To present to Members the Audit Commission's report on the Review of the E-Government Programme.	
<b>9. MONITORING OFFICER REPORT 2005-06</b>	125 - 128
To note the Authority's performance for 2005/06 with regard to complaints to the Ombudsman, Whistleblowing and those matters within the responsibility of the Monitoring Officer's control as the Head of Legal and Democratic Services.	
<b>10. AUDIT SERVICES ASSURANCE REPORT 2005/06</b>	129 - 146

	To update Members on progress made in relation to the Audit Plan and to bring to their attention any key internal control issues. In addition the report updates Members on the action or the current position on key issues raised for 2004/05 that required attention.	
<b>11.</b>	<b>APPROVAL OF THE COUNCIL'S STATEMENT OF INTERNAL CONTROL 2005-06</b>	147 - 156
	To note the work and process followed in relation to the completion of the Council's Statement of Internal Control.	
<b>12.</b>	<b>STATEMENT OF ACCOUNTS</b>	157 - 224
	To examine, consider and approve the Council's accounts for 2005/06 as presented in the Statement of Accounts attached at Appendix 1.	
<b>13.</b>	<b>DATE OF NEXT MEETING</b>	
	To agree the date, time and venue for the next meeting as Wednesday, 6th September, 2006 at 10.00 am at the Council Chamber, Brockington, Hereford.	